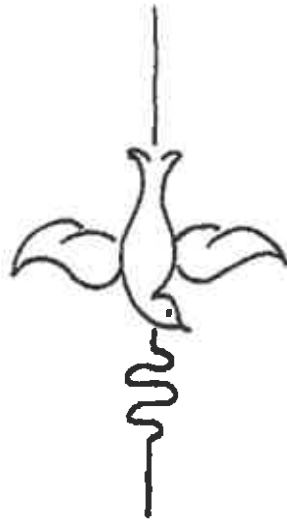


The Church of Scotland

Airdrie Clarkston Parish Church of Scotland



Congregational Accounts

For the year ended 31 December 2016

Congregation No: 171066

Charity No: SC011239

**Airdrie Clarkston Parish Church of Scotland
SC 011239
Trustees' Annual Report
Year ended 31 December 2016**

The Trustees present the annual report and accounts for Airdrie Clarkston Parish Church of Scotland for the year ended 31 December 2016.

Reference and Administrative Information

Charity Name: Airdrie Clarkston Parish Church of Scotland
Charity Registration No: SC 011239
Congregation No: 171066
Contact Address: The Church Office
Forrest Street
Airdrie
ML6 7BE
Website address www.airdriec Clarkston Parish Church of Scotland

Minister: Rev Derek Gunn
Session Clerk: Barbara Sefton
Clerk to the Board: Margaret Brown
Church Treasurer: Janey Milligan

Kirk Session:

Catherine Adam, Mary Booth, David Campbell, Joy Codona, Catherine Crawford, Robert Craig (until December 2016), Archie Easton, Robert Elliott, Isobel Foulds, James Gibson (Junior), Eileen Grier, Karen Harrison, William Hawthorne, Elizabeth Kennedy, Samuel Kennedy, William Kidd, Graham Macfall, Margaret Macfall, Colin McKay, Arthur Main, Isobel Main, Andrew Milligan, Margaret Paterson, Alex Prosser, Brenda Robertson, John Robertson, Campbell Sefton, Gemma Sefton, Isobel Smith and Lynn Yeneka.

Elder Emeritus: Elizabeth Binnie, James Gibson (Senior), Rae Hawthorne, John Reston.

Board only:

Stewart Easton, Ryan Hanlon, Isobel McDonagh (resigned October 2016), Paul McDonagh (resigned October 2016), Patricia Muir, Scott Murphy, Donald Urquhart, Kim Weir and May Winning.

Independent Examiner:

Mr Alexander Porte, B.A.C.A.
3 Devonview Street, Cairnhill, Airdrie, ML6 9BZ

Bankers:

Royal Bank of Scotland plc, 5 Graham St, Airdrie ML6 6AB
Airdrie Savings Bank 56 Stirling Street, Airdrie ML6 0AW

**Airdrie Clarkston Parish Church of Scotland
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Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Deed of Constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session and the Congregational Board are the charity trustees. The Kirk Session members are the elders of the Church and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Congregational Board is appointed from within the congregation and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church, to become members of the Board. Board members are then appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

Board members may be co-opted during the year and such co-option shall be ratified at the subsequent Annual Meeting which will be considered to be the start of their three year term of office.

Organisational Structure

The Congregational Board is chaired by the minister and meets for regular business on a monthly basis other than April, July and August. The Kirk Session also meets on the same monthly basis and is responsible for spiritual affairs within the Church. Certain responsibilities are delegated to various Working Groups including; Worship, Finance, Communications, Property, Social & Fellowship, and Mission and Stewardship as appropriate. The Board and Session may be called to meet for special business as required.

Objective and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for advancement of Christ's kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. Locally, the Church plays a regular part in the Airdrie Council of Churches and participates in the World Day of Prayer and the Week of Prayer for Christian Unity.

Sunday Worship takes place at 11am every Sunday (10 am in summer months), with additional services held jointly with Jackson Parish Church during Holy Week and Advent. The Sacrament of Holy Communion is held three times per year in Church and at an early morning Easter Sunday Service outdoors, if weather permits, with extra services and Home Communion for those who cannot attend the regular Sunday morning communion. Other special services include Service of Hope, Armed Forces Service, Remembrance Sunday, Songs of Praise and Christmas Family Services. A number of willing car owners operate a weekly 'Car Pool' rota providing transport to aid members' attendance at Church. Sunday morning crèche is available for young children and this is fairly well attended. The Sunday Club join the congregation at the start of the Sunday Worship service before leaving to pursue their own activities and there are regular Family Services. This year we have again witnessed a small but encouraging increase in the numbers attending. Our Youth organisations include Rainbows and Brownies for the girls and Anchor Boys, Junior Section and Company Section Boys Brigade. A youth group for secondary school age group usually meets monthly and though small in number is very enthusiastic. All leaders working with our young people are cleared through the Protection of Vulnerable Groups Scheme as are those working with vulnerable adults.

**Airdrie Clarkston Parish Church of Scotland
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For adults the Church has a flourishing Guild group which meets every second Tuesday in the afternoon from October through to March for fellowship and to hear guest speakers share their stories and experiences. The Carpet Bowls Group formed in 2015 meets weekly is increasingly popular.

The wider community is represented by a very successful Tiddlers Group for pre-school children and by Alcoholics Anonymous which both hold weekly meetings within the church premises. The halls are also available for lets for birthday parties and other similar events. Keeping our halls and outside areas in tip-top condition for all these activities is an ongoing task in any organisation. We are very fortunate to have our own "Dad's Army"; a group of volunteers who meet weekly to carry out building maintenance, gardening duties, tidying up and preparing the halls for events. Dad's Army do a tremendous amount of work and have true fun and fellowship at the same time. Dad's Army also care for our Garden of Remembrance which is open to all, encouraging people to come and remember a loved one in peaceful surroundings.

In December 2014, the first Messy Church event took place with 60+ youngsters and adults attending. In 2015 Messy Church became a regular feature in our calendar of outreach to the community. In 2016 it has only got stronger, attendance at our regular events is excellent often well over 100 people, Messy Church is a fast growing ministry that continues to engage and build relationships with thousands of people outside the usual Church context. Messy Church aims to help families experience what it means to be part of a Christian Community outside of Sunday worship. It is a new expression of worshipping to complement traditional Sunday services. This initiative is thoroughly enjoyed by both the attendees and the organisers and it is notable that the vast majority of attendees are not those that attend Sunday worship. This demonstrates the success of the venture and of providing a worship programme that meets the current day's needs.

Worship services and pastoral care take place in conjunction with local schools, hospitals and care homes. The Church is represented annually at Airdrie Hospice Fair. Regular Chaplaincy input is given at Clarkston Primary School and Caldervale High School and occasionally at Plains Primary School. A monthly worship service, organised and conducted by the Worship Group, takes place at the local Wester Moffat Hospital.

The Church is actively represented in the following organisations: - World Day of Prayer; Hamilton North Presbyterial Council; Council of Churches in Airdrie; Airdrie Battalion of Boys Brigade; Guide Movement at County Level and committees at Hamilton Presbytery with our minister having been Moderator until September 2016.

Volunteers are a vital part of the work of the Church who serve on committees and working groups. In addition there are designated roles of Session Clerk, Clerk to the Board, FWO and Gift Aid Conveners, Treasurer, Property Convener, Safeguarding Co-ordinator and Learning Disability Contact. Elders and Pastoral Visitors of the Church regularly visit people in the community and a range of members take leading parts in Worship services.

Our Presbytery Elder keeps the Session fully updated of Presbytery work and our Church continues to make a voluntary annual donation to Presbytery.

Fellowship and being a Welcoming Church are very important to the Congregation and many people comment on how welcome they feel as visitors. This fellowship is greatly aided by the untiring and unfailing commitment of our Social and Fellowship group through specific events organised by them including fayres, concerts, ceilidhs, lunches after Church, outings and quiz nights; but also by working in the background to give support to other organisations or by providing catering at special services. Many of that group are also part of the rota which week by week provide coffee/tea and friendship after Sunday Service.

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Following the introduction of Airdrie Food Bank; Clarkston Church has been a strong supporter and with great regularity provides substantial amounts of supplies to the Food Bank which is organised through another local Airdrie Church.

A former member of our Church, Rev Dr Margaret Fowler, is now Minister of Hope United Church in Jamaica (United Church of Jamaica and the Cayman Islands). Regular contact is maintained and assistance given where possible. When Rev Dr Fowler is in Airdrie on return visits to Scotland she is often invited to participate in our worship.

The Church plays an active part in supporting other charities through collections at regular services. Financial support was provided by the congregation giving to the Malawi Food Crisis and charities including Soldiers off the Street, Help for Heroes, St Andrews Hospice and Embrace. In November 2016, the congregation prepared over 100 shoe boxes to respond to Samaritans Purse Christmas Show Box Appeal.

During 2016, our designated Church website was regularly updated advising of news, services, events and the like. A Church Magazine, The Clarkston Record, was distributed to members' homes five times during the year and is available by email as requested.

Achievements and Performance

There are 343 (previously 346) Church Members including 4 adherents. There are 20 persons on the Supplementary Roll.

There are over 100 names on our Gift Aid list with 88 regular Gift Aid Donors. During the year a significant number of visitors used the one off gift aid envelopes that are freely available on the pews every Sunday, allowing us to reclaim gift aid on these offerings.

Weekly worship attendance averages 110 (previously 80).
Sunday School averages 10 (previously 10) in attendance.
Guild members number 19, and their fortnightly attendance averages 17.

Throughout the year we were led in worship by our Minister Rev Derek Gunn. High pastoral needs within the parish in respect of visitations of the sick and elderly, funerals for congregational members and others within the parish, together with three school chaplaincies have been met. Regular assistance with the high pastoral needs has been given freely and generously by qualified readers within the congregation. The office bearers of the Session and Board have worked together throughout the year as a team and are all committed to the Church's future. Congregation morale is strong and there is a steady and increasing attendance at Sunday worship.

Stewardship

Our Mission and Stewardship Group work throughout the year identifying opportunities to engage with the local community. In 2016, packs explaining what our Church has to offer were distributed to all new houses in Plains to follow up the previous year's similar efforts in Clarkston. Engaging with the community is high in our priorities and invitations to various events are advertised through traditional methods and social media. Messy Church has been a huge success.

In early 2017 we intend to focus on a 'Time and Talents' project. This will be led by the Stewardship Committee along with the Board and Session.

Finally, we continue to monitor trends in giving on an annual basis to promote offerings and particularly benefit from Gift Aid.

**Airdrie Clarkston Parish Church of Scotland
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Living Wage

The Office Bearers noted the National Church commitment to paying a living wage to those in Church employment and confirm that as a Board we currently meet this and give a commitment to remain aligned with this in the future. In respect of payment for Organists, we also remain committed to paying the appropriate rate.

Financial Review

We met all our financial commitments and our Ministry and Mission contribution for 2016 was paid in full by Direct Debit over 10 monthly instalments during February to November 2016. Overall donations to the Church are on a par with the previous year with a significant number attracting Gift Aid. We have also received a number of one off generous donations this year. Other income has been generated from rental of the premises.

In addition, we make a voluntary donation to Hamilton Presbytery. At the end of the year we had an excess of receipts over payments of £22,112.00.

Reserves Policy

It is the Trustees' policy to hold reserves of approximately three months expenditure including designated funds. At the year end the Church held unrestricted cash funds of almost £80,000 which is sufficient to cover general expenditure for around one year. Excess funds are generally held within the designated fabric fund in line with the policy as agreed by Trustees.

Statement of Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which shows a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The members of the Kirk Session/Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session/Congregational Board are responsible for keeping proper accounting records which, on request, must reflect the financial position of the church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland on 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Babara C. Sefton
.....B Sefton (*Session Clerk*)
20 February 2017

**Airdrie Clarkston Parish Church of Scotland
SC 011239
Trustees' Annual Report
Year ended 31 December 2016**

Independent Examiner's Report to the Trustees of Airdrie Clarkston Parish Church of Scotland

I report on the accounts of the charity for the year ended 31 December 2016 which are set out on pages 7 and 8 plus appended pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *A. R. Porte*

Name: Mr A Porte B.A.C.A
3 Devonview Street,
Cairnhill, Airdrie
ML6 9BZ

Date: *21 February* 2017

Airdrie Clarkston Parish Church of Scotland
Receipts and Payments Account
Year ended 31 December 2016

	Note	Unrestricted Funds 2016	Restricted Funds 2016	Endowment Funds 2016	Total 2016	Total 2015
Receipts						
Donations	3	98,881	0	0	98,881	88,771
Fundraising Events		2,311	0	0	2,311	3,712
Bank & Deposit interest		32	0	0	32	26
Investment income	2	0	0	0	0	6
Other		0	256	0	256	345
		<u>101,224</u>	<u>257</u>	<u>0</u>	<u>101,481</u>	<u>92,860</u>
Rental of premises		2,705	-	-	2,705	3,175
Receipts from assets & investment sales						
Proceeds from sales of investments	2				0	773
Total Receipts		<u>103,929</u>	<u>257</u>	<u>0</u>	<u>104,186</u>	<u>96,808</u>
Payments						
Cost of generating funds	4	1,204	-	-	1,204	640
Charitable activities		80,470	0	55	80,525	84,112
Other			345		345	347
Total Payments		<u>81,674</u>	<u>345</u>	<u>55</u>	<u>82,074</u>	<u>85,099</u>
Excess of Receipts over Payments						
for the year before Transfers		<u>22,255</u>	<u>-88</u>	<u>-55</u>	<u>22,112</u>	<u>11,710</u>
Transfers		0	0	0	0	-
Excess of Receipts over Payments		<u>22,255</u>	<u>-88</u>	<u>-55</u>	<u>22,112</u>	<u>11,710</u>
for the year		<u>22,255</u>	<u>-88</u>	<u>-55</u>	<u>22,112</u>	<u>11,710</u>

Airdrie Clarkston Parish Church of Scotland
Statement of Balances
As at 31 December 2016

Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £	Total 2015 £
Bank & Cash Balances					
Balances b/fwd	57,718	345	2,407	60,470	48,760
Movement in year Excess of Receipts over Payments for the year	22,255	-88	-55	22,112	11,710
Balances c/fwd	<u>79,973</u>	<u>257</u>	<u>2,352</u>	<u>82,582</u>	<u>60,470</u>
Investments at market value	-	-	-	-	-
Assets					
Approved Grant	0			-	-
Central Fabric Fund	264			264	142
Gift Aid Claim 4Q16	2446			2,446	2,494
	<u>2710</u>	<u>0</u>	<u>0</u>	<u>2,710</u>	<u>2,636</u>
Liabilities					
None	<u>0</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

The accounts were approved by the Kirk Session/Congregational Board on
 For and on behalf of the Kirk Session/Congregational Board

13 February 2017

..... *Babam. C. Sifton.* *Session Clerk*

..... *Janey L Mungie* *Treasurer*

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts

Year ended 31 December 2016

1. Trustees Remuneration and Related Party Transactions

During the year 1 trustee received reimbursement of expenses incurred totalling £3553.30. These comprised council tax and travelling expenses.

2. Movements in Funds

	At 1 January 2016	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2016 £
Endowment Funds					
JM Alston Bequest	563	0	-	-	563
Alston Bequest	146	0	-	-	146
Brander Bequest	97	0	-	-	97
Forrest Tomb Bequest	300	0	-	-	300
Mills Bequest	10	0	-	-	10
Jane Orr Bequest	666	0	-	-	666
Miss Innes Bequest	422	0	55	-	367
Ian Armstrong	150	0	.	-	150
James Smith Bequest	53	0	-	-	53
	<u>2,407</u>	<u>0</u>	<u>55</u>	<u>0</u>	<u>2,352</u>
Restricted Funds					
Glasgow the Caring City	345	0	345		0
Embrace Bethlehem Carol Sheet	0	256	0		256
Airdrie Food Bank	0				0
	<u>345</u>	<u>256</u>	<u>345</u>	<u>0</u>	<u>256</u>
Unrestricted Funds					
The Guild	497	1,083	450	-200	930
Sunday Club	596	84	170		511
Social Committee	2,691	1,522	531	-2,300	1,382
Messy Church	93	818	684		227
Designated Fabric Fund	53,570	100,421	79,838	2,500	76,653
Benevolent Fund	270	-	-	-	270
	<u>57,718</u>	<u>103,929</u>	<u>81,674</u>	<u>0</u>	<u>79,973</u>
Total funds	<u>60,470</u>	<u>104,185</u>	<u>82,074</u>	<u>0</u>	<u>82,581</u>

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts

Year ended 31 December 2016

Notes to the Accounts cont'd.

Purposes of Endowment Funds

Endowment funds in the sum of £2,352.00 are held.

The above bequests all have specific purposes which were set out.

No funds have been distributed with the exception of providing pulpit and front door flowers in memory of the Rev Innes during the year.

Purpose of Restricted Funds

Restricted funds in the sum of £256 are held.

The restricted funds are in respect of third party collections which took place during December 2016 and were not distributed before the year end on 31 December 2016.

Unrestricted Funds

All funds are transferred to the Designated Fabric Fund with the exception of the organisation funds (other funds) which are generally held by the Group for general running expenses.

Benevolent Fund:

The Benevolent Fund to be used at the sole discretion of the Minister.

Other Funds

The Guild: These are the funds collected and disbursed throughout the year for the work of The Guild.

A donation of £200 was made by the Guild to the Church Funds.

Sunday Club: These are the funds collected and disbursed throughout the year for the work of the Sunday Club

The Social Committee: These are the funds collected and disbursed throughout the year for the work of the Social Committee.

A donation of £2,300 was transferred by the Social Committee to the Church accounts during the year.

Messy Church funds are those collected and distributed throughout the year in connection with its events.

The Church holds total funds of £82,581.00 which is sufficient funds to meet the annual costs for a year.

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts cont'd.

Year ended 31 December 2016

	Unrestricted Funds 2016 £	Restricted Funds 2016 £	Endowment Funds 2016 £	Total 2016 £	Total 2015 £
3. Analysis of Donations					
FWO Scheme (non Gift Aid)	16,010	-	-	16,010	4,693
Gift Aid Donations	36,928	-	-	36,928	48,406
Tax Recovered on Gift Aid Donations for year 2016	8,036	-	-	8,036	10,858
Tax Recovered on Gift Aid Donations 2015	2,494			2,494	2,113
Ordinary Offerings	3,271	-	-	3,271	3,487
Other Offerings, Donations etc	32,142			32,142	19,214
	<u>98,881</u>	<u>0</u>	<u>-</u>	<u>98,881</u>	<u>88,771</u>
4. Analysis of Payments					
Cost of generating funds					
Fundraising costs	1,204	-	-	1,204	640
Charitable activities					
Ministries & Mission Allocation	41,712	-	-	41,712	40,950
Presbytery Voluntary Giving	1,000	-	-	1,000	1,000
Presbytery dues	994	-	-	994	1,100
Minister's expenses	1,356	-	-	1,356	1,200
Pulpit supply	237	-	-	237	129
Other staffing costs	5,010	-	-	5,010	3,740
Youth Work	809			809	308
Building repairs & maintenance	14,746	-	-	14,746	18,787
Insurance/Water Rates/Council Tax	5,500	-	-	5,500	5,582
Heating and Lighting	3,632	-	-	3,632	4,602
Cleaning Expenses	151			151	135
Church office expenses	144	-	-	144	0
Other expenses	1,035		55	1,090	1,182
Musical Costs/Copyright	877	-	-	877	400
Honorariums and Gifts	11			11	0
Web site and Stationery	1,642			1,642	2,267
Messy Church	996			996	1,386
Social Committee	0			0	474
The Guild expenses and donations	450			450	725
The Sunday Club expenses	170			170	145
	<u>80,470</u>	<u>0</u>	<u>55</u>	<u>80,526</u>	<u>84,112</u>
Governance costs					
Independent examiner's fee	-	-	-	-	-
Other payments					
Purchase of assets	-	-	-	-	-
Purchase of investments	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts cont'd.

Year ended 31 December 2016

5. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employers' contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £26,380 and the maximum stipend in 5th and subsequent years of service - £32,419.

6. Collections for Third Parties	2016	2015
Christian Aid	-	£229
Help for Heroes	£205	-
Malawi Food Crisis	£204	-
St Andrews Hospice	£115	-
Nepal Appeal	-	£525
Soldiers off the Street	£133	£172
Glasgow the Caring City	-	£345
Embrace Bethlehem Carol Sheets	£256	-
	<u>£913</u>	<u>£1,271</u>
Funeral	£533	-
	<u>£1,446</u>	<u>£1,271</u>

7. Amounts held by General Trustees	2016	2015
Amount held in Consolidated Fabric Fund	£264	£142