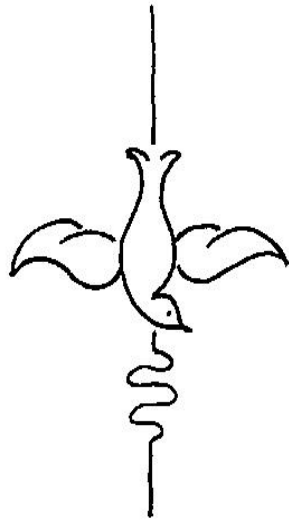


The Church of Scotland

Airdrie Clarkston Parish Church of Scotland



Congregational Accounts

For the year ended 31 December 2021

Congregation No: 171066

Charity No: SC011239

**Airdrie Clarkston Parish Church of Scotland
SC 011239
Trustees' Annual Report
Year ended 31 December 2021**

The Trustees present the annual report and accounts for Airdrie Clarkston Parish Church of Scotland for the year ended 31 December 2021.

Reference and Administrative Information

Charity Name:	Airdrie Clarkston Parish Church of Scotland
Charity Registration No:	SC 011239
Congregation No:	171066
Contact Address:	The Church Office Forrest Street Airdrie ML6 7BE
Website address	www.airdrieklarkstonparishchurch.org.uk

Minister:	Rev Hanna Rankine
Session Clerk:	Karen Harrison
Clerk to the Board:	Margaret Brown
Church Treasurer:	Calum Brown

Kirk Session:

Catherine Adam, Mary Booth, Joy Codona, Archie Easton, Robert Elliott, James Gibson, Eileen Grier, Elizabeth Kennedy, Samuel Kennedy, Graham MacFall, Margaret MacFall, Colin McKay, Arthur Main, Isobel Main, Patricia Muir, Brenda Robertson, John Robertson, Barbara Sefton, Campbell Sefton, Gemma Sefton, John Harrison, Sheena Urquhart.

Elder Emeritus: Elizabeth Binnie, Isobel Smith, William Hawthorne (deceased December 2021), Margaret Paterson, David Campbell, Isobel Foulds, Alex Prosser.

Board only:

Stewart Easton, Ryan Hanlon, Carol Haugh, Jack Haugh, Tom Lyttle, Paul McDonagh, John Slack, Kim Weir and May Winning.

Independent Examiner:

Mr Alexander Porte, B.A.C.A.
3 Devonview Street, Cairnhill, Airdrie, ML6 9BZ

Bankers:

Royal Bank of Scotland plc, 80 Main Street, Coatbridge, ML5 3DZ

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Deed of Constitution.

Recruitment and Appointment of Trustees

Members of the Kirk Session and the Congregational Board are the charity trustees. The Kirk Session members are the elders of the Church and are chosen from those members of the Church who are considered to have the appropriate gifts and skills. The Congregational Board is appointed from within the congregation and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church, to become members of the Board. Board members are then appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

Board members may be co-opted during the year and such co-option shall be ratified at the subsequent Annual Meeting which will be considered to be the start of their three-year term of office.

Organisational Structure

The Congregational Board is chaired by the minister and meets for regular business monthly other than April, July, and August. The Kirk Session also meets on the same monthly basis and is responsible for spiritual affairs within the Church. During 2021 these meetings were held via Zoom, when Government restrictions did not allow face to face meetings. Certain responsibilities are delegated to various Working Groups including Worship, Finance, Communications, Property, Social & Fellowship, and Mission and Stewardship as appropriate. The Board and Session may be called to meet for special business as required.

Objective and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in policy. It exists to glorify God and to work for advancement of Christ's kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. Locally, the Church plays a regular part in the Airdrie Council of Churches and participates in the World Day of Prayer and the Week of Prayer for Christian Unity.

Sunday Worship takes place at 11am every Sunday and The Sacrament of Holy Communion is held three times per year in Church and on Christmas. Home Communion, when COVID restrictions have allowed, have been available for those who cannot attend the regular Sunday morning communion. Other special services include Service of Hope, Armed Forces Service, Remembrance Sunday, Songs of Praise and Christmas Family Services. Due to current Covid restrictions, we have had reduced numbers attending Sunday Worship in Church, however contact has continued to be made with members of the congregation, through phone calls, letters, Church Newsletter, online services and telephone recordings of services being made available. Our Youth organisations include Rainbows, Brownies and Ranger Guides for the girls and Anchor Boys, Junior Section and Company Section Boys Brigade. All leaders working with our young people are cleared through the Protection of Vulnerable Groups Scheme as are those working with vulnerable adults. The Youth organisations have managed to continue to meet both online through Zoom and outside in the park and have now returned to meeting in the Church halls.

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For adults, the Church has a Guild group, although the group has not been meeting the members are keeping in touch through telephone calls and visiting members at home.

The wider community is represented by groups such as Alcoholics Anonymous and Cocaine Anonymous, who have now returned to face to face meetings in the Church hall. Keeping our halls and outside areas in tip-top condition for all these activities is an ongoing task in any organisation. We are very fortunate to have our own "Dad's Army"; a group of volunteers who have been meeting weekly when possible, to carry out building maintenance, gardening duties, tidying up and preparing the halls for events. Dad's Army do a tremendous amount of work and have true fun and fellowship at the same time, which has been really important over the last year. Dad's Army also care for our Garden of Remembrance, which is open to all, encouraging people to come and remember a loved one in peaceful surroundings.

In December 2014, the first Messy Church event took place with 60+ youngsters and adults attending. Messy Church is now a regular feature of our calendar of outreach. During 2021 Messy Church has met online with Zoom and enjoyed a family barbeque. The families, with the help of our Church Organist, produced a musical video for Easter, where all children sang together. The families also took part in a Nativity Service at Christmas. Many families from the wider community are involved in Messy Church. Messy Church is a fast-growing worldwide ministry that continues to engage and build relationships with thousands of people outside the usual Church context. Messy Church aims to help families experience what it means to be part of a Christian Community outside of Sunday worship. It is a new expression of worshipping to complement transitional Sunday services. The initiative is thoroughly enjoyed by both the attendees and the organisers and it is notable that many of the attendees are not those that attend Sunday worship. This demonstrates the success of the venture and of providing a worship programme that meets the needs of today.

Pastoral care has continued to be provided to local schools, hospitals and care homes, as much as possible. It is hoped that this will continue in 2022 with more face to face meetings.

The Church is actively represented in the following organisations: - World Day of Prayer; Hamilton North Guilds Together; Council of Churches in Airdrie; Airdrie Battalion of Boys Brigade; Guide Movement at County Level and committees at Hamilton Presbytery.

Volunteers who serve on committees and working groups are a vital part of the work of the Church. In addition, there are designated roles of Session Clerk, Clerk to the Board, FWO and Gift Aid Conveners, Treasurer, Property Convener, Safeguarding Co-ordinator, Health and Safety Convenor, Data Protection Adviser and Learning Disability Contact. Elders and Pastoral Visitors of the Church regularly visit people in the community and a range of members take leading parts in Worship services.

Our Presbytery Elder keeps the Session fully updated of Presbytery work.

Fellowship and being a welcoming Church are very important to the Congregation and many people comment on how welcome they feel as visitors. This fellowship is greatly aided by the untiring and unfailing commitment of our Social and Fellowship group through specific events organised by them including concerts and after church lunches; but also, by working in the background to give support to other organisations or by providing catering at special services and events. There is also a small group of volunteers who provide coffee/tea and friendship after Sunday Service.

Following the introduction of Airdrie Food Bank; Clarkston Church has been a strong supporter and with great regularity provides substantial amounts of supplies to the Food Bank which is organised through another local Airdrie Church. In 2021 the Church also donated several gift cards for vulnerable families in the parish and the wider North Lanarkshire community through Clarkston Primary School.

Airdrie Clarkston Parish Church of Scotland
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Year ended 31 December 2021

The Church plays an active part in supporting other charities through collections at regular services. .

During 2021, our designated Church website was regularly updated advising of news, services, events and the like. A Church Magazine, The Clarkston Record, was distributed to members' homes during the year and is available by email as requested. Other aspects of sharing news now include Banners, leaflets and the use of Facebook.

Achievements and Performance

There are 287 (previously 316) Church Members including 7 adherents. There are 31 persons on the Supplementary Roll.

There are 95 names on our Gift Aid list with 85 regular Gift Aid Donors.

Weekly worship attendance averages 40.

Sunday School averages 3 in attendance.

Guild members number 20.

High pastoral needs within the parish in respect of visitations of the sick and elderly, funerals for congregational members and others within the parish, together with two school chaplaincies have been met. Regular assistance with the high pastoral needs has been given freely and generously by qualified readers and members of the congregation. The office bearers of the Session and Board have worked together throughout the year as a team and are all committed to the Church's future.

Stewardship

The Mission and Stewardship group did not meet as normal during 2021 due to the ongoing Covid-19 pandemic. 2021 saw the continuation of the "Piggy Banks" for fundraising with over £1,900 raised in 2021 despite the Church buildings being closed for part of 2021 and restrictions operating at other times. We hope that continued support from the congregation is received as we seek to raise funds for the ever-increasing repairs and maintenance costs in church budgets.

Living Wage

The Office Bearers noted the National Church commitment to paying a living wage to those in Church employment and confirm that as a Board we currently meet this and give a commitment to remain aligned with this in the future. In respect of payment for Organists, we also remain committed to paying the appropriate rate.

Financial Review

We met all our financial commitments and our Ministry and Mission contribution for 2021 was paid in full by Standing Order. Overall donations to the Church are in line with the previous year. Other income of £525 has been generated from rental of the halls during 2021 when the halls were used as a polling place.

At the end of the year, we had a **surplus of receipts over payments of £6,413.**

Airdrie Clarkston Parish Church of Scotland
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Trustees' Annual Report
Year ended 31 December 2021

Reserves Policy

It is the Trustees' policy to hold reserves of approximately three months expenditure including designated funds. At the year end the Church held unrestricted cash funds of over **£44,000** which is enough to cover general expenditure for approximately seven months. Excess funds are generally held within the designated fabric fund in line with the policy as agreed by Trustees.

COVID 19

Due to the continued spread of Coronavirus all worship services were cancelled in the church from January to March 2021, when we were then able to reopen the Church for Sunday Worship. Risk assessments were updated and with limited numbers in line with the Scottish Government legislation and social distancing guidelines the church reopened on Sunday, 28th March 2021. Our members remain faithful and supportive and have either set up standing orders to continue to give on a regular basis or have used their freewill offering envelopes and passed these on to Church Elders.

Recorded services have been made available on Facebook during 2021.

Statement of Trustees' Responsibilities

Charity Law requires the trustees to prepare financial statements for each financial year which shows a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent; state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The members of the Kirk Session/Congregational Board must prepare financial statements which give enough detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session/Congregational Board are responsible for keeping proper accounting records which, on request, must reflect the financial position of the church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland on 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,


..... K Harrison (Session Clerk)
28 March 2022

Airdrie Clarkston Parish Church of Scotland
SC 011239
Trustees' Annual Report
Year ended 31 December 2021

Independent Examiner's Report to the Trustees of Airdrie Clarkston Parish Church of Scotland

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 7 and 8 plus appended pages 9 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr A Porte BA.CA.
3 Devonview Street,
Cairnhill, Airdrie
ML6 9BZ

Date: 28 March.

2022

Airdrie Clarkston Parish Church of Scotland
Receipts and Payments Account
Year ended 31 December 2021

	Note	Unrestricted Funds 2021	Restricted Funds 2021	Endowment Funds 2021	Total 2021	Total 2020
<u>Receipts</u>						
Donations	3	58,806	5,000	0	63,806	61,214
Fundraising Events		2,116	0	0	2,116	3,577
Bank & Deposit interest		3	0	0	3	37
Investment income		2	0	0	2	2
Other		663	0	0	663	9,328
		<u>61,590</u>	<u>5,000</u>	<u>0</u>	<u>66,590</u>	<u>74,159</u>
Rental of premises		525	0	0	525	740
Receipts from assets & investment sales						
Proceeds from sales of investments	2	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Total Receipts</u>		<u>62,115</u>	<u>5,000</u>	<u>0</u>	<u>67,115</u>	<u>74,899</u>
<u>Payments</u>						
Cost of generating funds	4	929	0	0	929	1,123
Charitable activities		59,772	0	0	59,772	74,952
Other		0	0	0	0	0
<u>Total Payments</u>		<u>60,701</u>	<u>0</u>	<u>0</u>	<u>60,701</u>	<u>76,075</u>
Excess of Receipts over Payments						
for the year before Transfers		<u>1,413</u>	<u>5,000</u>	<u>0</u>	<u>6,413</u>	<u>(1,176)</u>
Transfers		0	0	0	0	0
Excess of Receipts over Payments						
for the year		<u>1,413</u>	<u>5,000</u>	<u>0</u>	<u>6,413</u>	<u>(1,176)</u>

Airdrie Clarkston Parish Church of Scotland
Statement of Balances
As at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2021 £	Total 2020 £
<u>Bank & Cash Balances</u>						
Balances b/fwd.		36,226	746	2,187	39,159	40,335
Movement in year						
Excess of Receipts						
over Payments for the year		1,413	5,000	0	6,413	(1,176)
Balances c/fwd.		<u>37,639</u>	<u>5,746</u>	<u>2,187</u>	<u>45,572</u>	<u>39,159</u>
<u>Investments at market value</u>						
		-	-	-	-	-
<u>Assets</u>						
Approved Grant Funding		0			0	0
Central Fabric Fund		8269			8269	1584
		<u>8269</u>	<u>0</u>	<u>0</u>	<u>8269</u>	<u>1584</u>
<u>Liabilities</u>						
None		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The accounts were approved by the Kirk Session/Congregational Board on 8 February 2022
For and on behalf of the Kirk Session/Congregational Board

.....
K. Harrison

Session Clerk

.....
A. S. B. B.

Treasurer

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts

Year ended 31 December 2021

1. Trustees Remuneration and Related Party Transactions

During the year no trustee received reimbursement of expenses incurred.

2. Movements in Funds

	At 1 January 2021	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2021 £
Endowment Funds					
JM Alston Bequest	563	0	0	0	563
Alston Bequest	146	0	0	0	146
Brander Bequest	97	0	0	0	97
Forrest Tomb Bequest	300	0	0	0	300
Mills Bequest	10	0	0	0	10
Jane Orr Bequest	666	0	0	0	666
Miss Innes Bequest	202	0	0	0	202
Ian Armstrong	150	0	0	0	150
James Smith Bequest	53	0	0	0	53
	<u>2,187</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,187</u>
Restricted Funds					
Defibrillator	501	0	0	0	501
Flowers	205	0	0	0	205
CDs	40	0	0	0	40
Community outreach & education	0	5,000	0		5,000
	<u>746</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>5,746</u>
Unrestricted Funds					
The Guild	840	319	926	0	234
Sunday Club	511	0	0	0	511
Social Committee	4,508	0	0	0	4,508
Messy Church	30	344	283	0	91
Designated Fabric Fund	30,066	61,452	59,493	0	32,025
Benevolent Fund	270	0	0	0	270
	<u>36,226</u>	<u>62,115</u>	<u>60,701</u>	<u>0</u>	<u>37,639</u>
Total funds	<u>39,159</u>	<u>67,115</u>	<u>60,701</u>	<u>0</u>	<u>45,572</u>

Purposes of Endowment Funds

Endowment funds in the sum of £2,187 are held.

The above bequests all have specific purposes which were set out.

No funds have been distributed with the exception of providing pulpit and front door flowers in memory of the Rev Innes during the year.

Purpose of Restricted Funds

Restricted funds in the sum of £5,746 are held.

The restricted funds are in respect of third party donations to the church with specific uses intended and were not fully utilised before the year end on 31 December 2021.

Unrestricted Funds

All funds are transferred to the Designated Fabric Fund with the exception of organisation funds (other funds) which are generally held by the Group for general running expenses.

Benevolent Fund:

The Benevolent Fund to be used at the sole discretion of the Minister.

Other Funds

The Guild: These are the funds collected and disbursed throughout the year for the work of The Guild.

Sunday Club: These are the funds collected and disbursed throughout the year for the work of the Sunday Club

The Social Committee: These are the funds collected and disbursed throughout the year for the work of the Social Committee.

Messy Church funds are those collected and distributed throughout the year in connection with its events.

The Church holds total funds of £45,572 which is sufficient funds to meet the running costs for six months.

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts cont'd.

Year ended 31 December 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Endowment Funds 2021 £	Total 2021 £	Total 2020 £
3. Analysis of Donations					
FWO Scheme (non Gift Aid)	27,833	0	0	27,833	32,399
Gift Aid Donations	21,009	0	0	21,009	18,926
Tax Recovered on Gift Aid Donations for the year 2020	0	0	0	0	8,018
Tax Recovered on Gift Aid Donations for the year 2021	6,990	0	0	6,990	0
Ordinary Offerings	824	0	0	824	367
Other Offerings, Donations etc	2,150	5,000	0	7,150	1,505
	<u>58,806</u>	<u>5,000</u>	<u>0</u>	<u>63,806</u>	<u>61,214</u>
4. Analysis of Payments					
Cost of generating funds					
Fundraising costs	<u>929</u>	<u>0</u>	<u>0</u>	<u>929</u>	<u>1,123</u>
Charitable activities					
Ministries & Mission Allocation	40,505	0	0	40,505	52,794
Presbytery dues	699	0	0	699	1,429
Minister's expenses	0	0	0	0	0
Pulpit supply	120	0	0	120	0
Other staffing costs	4,954	0	0	4,954	5,191
Youth Work	250	0	0	250	67
Building repairs & maintenance	1,120	0	0	1,120	4,905
Insurance/Water Rates/Council Tax	5,090	0	0	5,090	2,966
Heating and Lighting	3,237	0	0	3,237	4,866
Cleaning Expenses	0	0	0	0	71
Church office expenses	767	0	0	767	731
Other expenses	386	0	0	386	235
Musical Costs/Copyright	496	0	0	496	676
Equipment	900	0	0	900	0
Web site and Stationery	40	0	0	40	385
Messy Church	283	0	0	283	411
The Guild expenses and donations	926	0	0	926	225
The Sunday Club expenses	0	0	0	0	0
	<u>59,772</u>	<u>0</u>	<u>0</u>	<u>59,772</u>	<u>74,952</u>
Governance costs					
Independent examiner's fee	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Other payments					
Purchase of assets	0	0	0	0	0
Purchase of investments	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Airdrie Clarkston Parish Church of Scotland

Notes to the Accounts cont'd.

Year ended 31 December 2021

5. Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the cost of all ministers' stipends and employers' contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £28,700 and the maximum stipend in 5th and subsequent years of service - £35,269.

6. Collections for Third Parties

	2021	2020
Third party Collections	<u>£ -</u>	<u>£ -</u>

7. Amounts held by General Trustees

	2021	2020
Amount held in Consolidated Fabric Fund	<u>£ 8,269</u>	<u>£ 1,584</u>